

SILLOTH-ON-SOLWAY TOWN COUNCIL

Town Clerk: Wendy Jameson, FMAAT

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28 January 2025

Councillors: You are summoned to attend a meeting of the Finance & HR Committee which is to be held on Monday 3 February 2025 in Silloth Community Hall, Petteril Street, Silloth commencing at 7pm. Please let me know if you are unable to attend.

Members of the Public: Members of the public are welcome to attend the meeting from 7pm. Informal public participation will be held at approx. 7.10pm. Members of the public wishing to address the Council during the public participation section must send their request to the Town Clerk prior to the meeting.

Yours sincerely



Town Clerk

Agenda

1. **Apologies**
To receive and record with reason, any apologies for absence.
2. **Declarations of Interest**
To receive declarations of members' interests in respect of items on this agenda.
3. **Exclusion of Press & Public**
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
4. **Minutes**
To approve the minutes of the meeting held on the 18 November 2024 as a true record.
5. **Public Participation**
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
6. **Budget 2024/25**
To consider a report comparing the actual expenditure to date with the budget for 2024/25 and any action required as a result.
7. **Budget 2025/26**
Following receipt of the draft council tax base figure for 2025/26, to note the result on the council tax for a band D property.
8. **Councillors' reports and items for future agendas**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

9. Staffing matters

- a) Cleaning staff - To discuss staffing requirements and agree on a course of action.
- b) Part-time seasonal General Operative position - To discuss the requirements, agree a job description and appoint an interview panel etc.