

**Minutes of a meeting held on Monday 6 June 2022 at 7.00pm at Silloth Community Hall**

**Present:** Cllr. M. Orchard

## Councillors

G. Betsworth (GB), C. Doran (CD), A. Emmerson (AE), V. Hope (VH), M. Irving (MI), W. Jefferson (WJ), A.J. Markley (AJM), G. Wilkinson (GW) & L. Winter (LW)

Also present: Wendy Jameson – Town Clerk (WEJ).

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| <b>323.</b> | <b>Minutes Silence</b><br>There was a moments reflection at the start of the meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                     |
| <b>324.</b> | <b>Apologies</b><br>Apologies received from Cllr. J. Cook were accepted by the Town Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                     |
| <b>325.</b> | <b>Declarations of Interest</b><br>None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                     |
| <b>326.</b> | <b>Exclusion of Press &amp; Public</b><br>It was agreed that the Press and Public be excluded for items 24,25 & 26 on the agenda.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                     |
| <b>327.</b> | <b>Chairman's Announcements</b><br>Cllr. Orchard was invited to the Primary School to help with planting a tree for the Queen's Green Canopy. He enjoyed the visit. He was shown round the school which has been extended a lot over the years and met with the school council while he was there.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                     |
| <b>328.</b> | <b>Minutes</b><br><b>RESOLVED</b> that the minutes of the meeting held on the 9 May 2022 be confirmed as a true record and signed by the Chairman.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                     |
| <b>329.</b> | <b>Public Participation</b><br>There were no requests from any members of the public to speak at the meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                     |
| <b>330.</b> | <b>Schedule of Correspondence, notices, and publications</b><br>a) C.C.C. – proposed diversion of public footpath No: 253009 – Grune Point, Parish of Silloth.<br><b>RESOLVED</b> that the Council has no problem with the proposal.<br>b) Silloth RUFC – Request for permission to install gates to extend the perimeter fence to stop dogs going on the pitch. The Town Council were not against the proposal, but the grounds maintenance team will need access to cut the grass. There will still be access to the pitch near the rugby club. Reply to be sent asking if they have plans for the entrance near the club.<br>c) Allerdale Borough Council – Solway Coast Cycling Festival – Email enquiring if the Council would like to sponsor the event. <b>RESOLVED</b> that the Council offer to sponsor a challenge cup or shield for the kids. Reply to be sent.<br>d) Silloth Football Club – Email regarding maintenance to the pitch and requesting permission to cement two posts into the ground to secure the goals to when being stored. The Town Council did not support the request for posts cemented into the ground which may interfere with the grounds maintenance. Reply to be sent.<br>e) Email following a complaint received about the paintwork of a local business and asking if the Council can write a letter to the business owner. <b>RESOLVED</b> that no action be taken as it does not fall under the jurisdiction of the Town Council, especially when Allerdale were unable to assist. Reply to be sent.<br>f) Silloth Rugby Club – Email asking for an update about progress on the land on which the pensioners hut was located. Email sent to the Football club to ask for an update and awaiting a response. The | <br>WEJ<br><br>WEJ<br><br>WEJ<br><br>WEJ<br><br>WEJ |

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|             | new clubhouse is still going ahead. <b>RESOLVED</b> that no action be taken as the land is safe and secure as it is. Reply to be sent.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>WEJ</b> |
| <b>331.</b> | <p><b>Planning Applications</b></p> <p><b>Allerdale Borough Council</b> has granted planning permission for the following:<br/> <b>Ref No:</b> FUL/2022/0022 <b>Applicant:</b> Michael and Amy Harrison <b>Proposal:</b> Proposed redevelopment of barn with extension to the rear to a 4-bed residential dwelling (resubmission of FUL/2021/0165) <b>Location:</b> Marsh Farm, Skinburness, Wigton, CA7 4RA<br/> <b>Ref No:</b> FUL/2022/0055 <b>Applicant:</b> Tracy Graham <b>Proposal:</b> To replace wooden single glazed windows with UPVC double glazed windows, to wet stone dash front elevation, Solway Street to preserve brickwork and to replace wooden doors with UPVC (resubmission of FUL/2021/0225) <b>Location:</b> Caldew Hall, Solway Street, Silloth CA7 4EG<br/> <b>Ref No:</b> FUL/2022/0090 <b>Applicant:</b> Hazel Wainwright <b>Proposal:</b> Installation of a ramp to create access over a wall and bank for use as part of the England Coast Path National Trail <b>Location:</b> Grune Point, Skinburness, Silloth</p> <p><b>Allerdale Borough Council</b> has refused planning permission for the following:<br/> <b>Ref No:</b> OUT/2022/0005 <b>Applicant:</b> S Gray <b>Proposal:</b> Outline planning for up to 5 dwellings and access, all other matters reserved <b>Location:</b> Land Northeast of Green Lea, Blitterlees, Silloth</p>                                                                                                                                                                                                                               |            |
| <b>332.</b> | <p><b>Committees</b></p> <p>a) Minutes of the following meetings were noted:<br/> Planning Committee – 9 May 2022<br/> Parks Committee – 20 May 2022</p> <p>b) Cllr. L. Winter agreed to join the Staffing Committee and the Accessibility Committee.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |            |
| <b>333.</b> | <p><b>Representatives on Outside Bodies</b></p> <p>i) <b>Joint Advisory Body (JAC)</b> – JAC had a good meeting which was well prepared by Naomi and her team. A copy of the minutes will be provided to the Clerk for the next meeting. ii) <b>Silloth Tourism Action Group (STAG)</b> – No report. iii) <b>Sea Dyke Charity</b> – No meeting. iv) <b>Longcake Education Trust</b> – Meeting on Thursday. v) <b>Solway Community Technology College &amp; Sports Hall</b> – The Clerk to the Governors has investigated the Council having a governor representative. Cllr. Cook was co-opted and there are currently no spaces on the Federation Governing Body for Cllr. Orchard to fill. They are happy to provide an update in relation to the Sports Hall. vi) <b>Friends of Silloth Green</b> – Cllr. Markley received a letter complimenting how good Silloth and the town looks. Despite the negativity from some, there are a lot of positive comments. Volunteers were out last week tidying up the Community Garden and woodland area. Sunflowers grown from seed at the allotment and borage plants are to be planted in the oval beds on Criffel Street, to show support for Ukraine. Also hoping to get the bottle filler installed. The volunteer group is growing, with 13 out on Wednesday. £1k funding received from the charity shop has been spent on plants for the raised beds in the Community Garden. Carol was asked to pass on the Council's thanks to the volunteers. viii) <b>Sports Association</b> – No report. ix) <b>Silloth Coastal Community Team</b> – No meeting.</p> |            |
| <b>334.</b> | <p><b>Allerdale Borough Council (ABC) and Cumbria County Council (CCC) Reports</b></p> <p>Cumberland Council is moving forward. Allerdale tourism – there is to be a photo shoot on Thursday to promote the cycling event and military trail. CCC – cheque handover will be taking place. £2.5K raised for Silloth First Responders and Lifeboat. Pothole repairs are ongoing with jet patching being done. United Utilities are sorting the burst water main on Criffel Street. There is a Solway Firth Partnership meeting coming up. The Cumberland Council is just shadowing the existing councils at the moment and will take over on 1 April 2023. CCC &amp; ABC are busy working on moving things across. There is a lot to sort out including policies etc. There was a lot of enthusiasm to save money, but it will take a lot to sort out. Hopefully the rural areas will not be forgotten, and they will acknowledge the importance of the towns.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |            |

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| <b>335.</b> | <b>Ground's Maintenance Report</b><br>A grounds maintenance report was provided, with details of work carried out over the last month.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |
| <b>336.</b> | <b>Town Clerk's Report</b><br>A report was provided by the Town Clerk in relation to work carried out over the last month and matters being dealt with. The Town Clerk also provided an update with regards a timescale for the Town Plan which was circulated to members of the council by email.                                                                                                                                                                                                                                                                                                                                                       |           |
| <b>337.</b> | <b>Payment of Accounts</b><br>It was <b>RESOLVED</b> that the payments listed in the register report to 6 June 2022 be approved for payment.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |
| <b>338.</b> | <b>Requests for financial assistance</b><br>An application for funding was received in relation to the Ragnarock event but there was not enough information provided for the application to be considered. All events need to pay the rent for using Town Council land. Events applying for financial assistance towards the cost of the rent was adding extra work on the Town Clerk in having to chase for the necessary paperwork. <b>RESOLVED</b> that in future applications will not be brought to the Council if all the paperwork has not been provided.                                                                                         |           |
| <b>339.</b> | <b>Events to be held on Town Council property</b><br>Permission had previously been granted for Circus Montini to attend in 2022 but the following proposed dates have been provided 16 – 25 August 2022 which were noted by the Town Council.                                                                                                                                                                                                                                                                                                                                                                                                           |           |
| <b>340.</b> | <b>Risk Management Review</b><br>The Town Clerk had carried out a review of Town Council's Risk Management and the following have been identified as additional controls to put in place which were agreed by the Town Council. <ul style="list-style-type: none"> <li>• Annual review of employment contracts by the Staffing Committee.</li> <li>• Upgrading of the CCTVT system at the grounds maintenance yard to improve security.</li> <li>• Investigate increased insurance cover to provide additional resources in the event of the loss of the Clerk.</li> <li>• Further drop-in sessions with the public to improve communication.</li> </ul> |           |
| <b>341.</b> | <b>Bar</b><br>Cllr. Hope suggested the Council investigate the possibility of running a bar on Silloth Green at events using a trailer, with the profits to come to the Town Council, with paid staff. A licence would be needed. For the Council to undertake such a proposal, it would be necessary to use the General Power of Competence which enables a council to carry out activities that any business can undertake. To qualify two thirds of the membership of the Council would need to be elected and the Clerk to hold the CiLCA qualification which is not the case. It was agreed that other ideas to make money should be considered.    |           |
| <b>342.</b> | <b>Student Transport</b><br>Following a complaint about the college students getting the bus from Silloth Carlisle, Cllr. Hope asked if the council could approach Stagecoach and ask about better times to suit college and sixth form students and why it is that Silloth kids can't get student discounts. The service was previously provided by a private bus, and we don't want to lose any services. It would need 30-40 passengers to make it viable. Cllr. Hope will find out more information and come back to the Council.                                                                                                                    | <b>VH</b> |
| <b>343.</b> | <b>Christmas Lights Switch on</b><br>Cllr. Hope proposed that the Town Council assist in the light switch on this year and hold the event in Eden Street or organise it ourselves. There would be a charge of £706 to close the street. Last year's event held in the Church was really good and the Council do not want to tread on the toes of the Christmas Lights Committee as they have not requested. Cllr. Hope will speak to Joe from the Christmas Lights Committee and will come back to the Council.                                                                                                                                          | <b>VH</b> |

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| <b>344.</b> | <b>Councillors' reports and items for future agendas</b><br>Planning – A planning application at Blitterlees has been refused, with the biggest issues being the visibility splays. Hedges could be removed, or the speed limit reduced from 40mph to 30mph. Allerdale have refused it and any further application would come back to the Council for consideration. The applicant has asked who to contact about reducing the speed limit and whether the Town Council would support it. Item to be included on the agenda for the next meeting – Cllr. Orchard                                                                                                                                                                                             | <b>MO</b>  |
|             | <i><b>RESOLVED</b> that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded, and they were instructed to withdraw.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |            |
| <b>345.</b> | <b>Football Club Lease</b><br>Copy of draft lease received from Bendles solicitors for consideration. Also seeking confirmation of annual rent and route of access. The lease is not detailed enough and doesn't make any reference to who is responsible for paying the bills for the new clubhouse or what would happen to the building if the football club no longer existed. There is a lot of dispute and animosity within the club which needs sorted out. The club should be responsible for paying all the bills for the changing rooms and there should be no sub-letting taking place. <b>RESOLVED</b> that the Football Club be invited to a meeting to discuss the future of the club, with representatives for the adults and junior sections. |            |
| <b>346.</b> | <b>Staffing</b><br>A Staffing Committee meeting was held on 23 May, with staff given an opportunity to speak to the committee. A further Staffing Committee meeting is to be held on 7 June to discuss the issues raised.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |            |
| <b>347.</b> | <b>Quotations</b><br>Quotations were received from Toman Contracting to carry out additional work to the Skinburness car park as follows:<br>1. To Supply and Lay Planings to the Promenade side approach - £1,701.00 + VAT.<br>2. To Supply and Lay Topsoil & Seed the remaining areas at Promenade approach - £2,385.40 + VAT.<br><b>RESOLVED</b> that the quotations were accepted by the Town Council, with arrangements to be made for the work to be carried out.                                                                                                                                                                                                                                                                                      | <b>WEJ</b> |
| <b>348.</b> | <b>Amounts owing to the Town Council</b><br>Payment of the rent for the Jubilee Event and Pride Event was received today. Rent for the Ragnarock event of £700 has not yet been paid.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |            |

Signed.....

Date.....